

THE JOINT INTELLIGENCE STUDY PUBLISHING BOARD  
3806 Munitions Building  
Washington, D. C.

11 May 1944

JANIS MEMORANDUM #40.

MEMORANDUM FOR: JANIS Contributors.

Subject: Brief of JANIS Chapters.

1. To insure accuracy and to facilitate the production of JANIS publications, it is requested that each contributor submit a condensation of his chapter for inclusion in Brief (Chapter I).

2. The Brief is not to be a duplication of topic "General Description" which introduces each chapter. General Description should introduce this individual chapter and point out the nature of the problem, method of approach, etc. The Brief should be a full summary of the chapter, giving essential facts. Important maps, illustrations and tables appearing elsewhere in the JANIS may be repeated in Chapter I, and Brief should contain a reference to them.

3. An estimate of the quantity and nature of the material desired for each topic of Brief can be determined by examination of Chapter I of JANIS 157. Any question with reference to this procedure should be referred to the appropriate members of the Board.

4. It is further requested that each contributor acknowledge receipt of this memorandum and indicate ability to comply with request.

FOR THE JOINT INTELLIGENCE STUDY PUBLISHING BOARD:

/s/ George H. Kountz  
GEORGE H. KOUNTZ,  
Lt. Col., G.S.C.,  
Secretary.

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